

# Indiana Metadata Profile

☺ THE INDIANA GEOGRAPHIC INFORMATION COUNCIL RECOMMENDS FULLY COMPLIANT METADATA in accordance to the FGDC Content Standard for Digital Geospatial Metadata (CSDGM). The Indiana GIS Metadata Profile is compliant with the minimum required elements of the FGDC CSDGM. It provides a format for users who cannot otherwise develop fully compliant metadata. For more examples, you can preview the Indiana GIS Initiative Metadata Standard ([www.igic.org](http://www.igic.org)) for guidance on completing fully compliant metadata.

☺ DON'T BE OVERWHELMED BY THIS WORKSHEET: The point is to get you started with documenting your data set. An alternative format is available as a MS Excel spreadsheet.

☺ THIS WORKSHEET REPRESENTS SOME BARE-BONES INFORMATION needed to produce a sharable/searchable/retrievable data clearinghouse entry. If you wish to document more information about your data set(s), please make a note of it – rest assured there's a place for it in the fully-compliant metadata.

☺ THIS IS ONLY A WORKSHEET: the information you provide here can be transferred to an FGDC endorsed electronic format at a later date.

<i>Name of an organization or individual that developed the data set</i>	
8.1 Originator of the data set: <input type="checkbox"/> Unknown <i>or</i>	
<i>Free date</i>	
8.2 Publication Date: <input type="checkbox"/> Unknown <input type="checkbox"/> Unpublished <i>or</i>	
<i>Name of organization or person responsible for producing and/or distributing the data set</i>	
Publisher:	
<i>The name by which the data set is known</i>	
8.4 Title: _____	
8.6 Geodata Presentation Form: <input type="checkbox"/> Atlas <input type="checkbox"/> Audio <input type="checkbox"/> Database <input type="checkbox"/> Diagram <input type="checkbox"/> Document <input type="checkbox"/> Globe <input type="checkbox"/> Graph <input type="checkbox"/> Image <input type="checkbox"/> Map <input type="checkbox"/> Model <input type="checkbox"/> Multimedia presentation <input type="checkbox"/> Profile <input type="checkbox"/> Remote-sensing image <input type="checkbox"/> Section <input type="checkbox"/> Spreadsheet <input type="checkbox"/> Table <input type="checkbox"/> Video <input type="checkbox"/> View <input type="checkbox"/> Other _____	
<i>Use a URL to hyperlink to a data set for Internet download, or link to your organizations web page, if applicable</i>	
8.7 Online linkage: _____	
<i>A brief narrative summary of the data set</i>	
1.2.1 Abstract: _____ _____ _____	
<i>A summary of the intentions with which the data set was developed</i>	
1.2.2 Purpose: <input type="checkbox"/> Not Applicable <input type="checkbox"/> Unknown <i>or</i> _____ _____	
<i>Single date/time OR multiple dates/times OR range of dates/times</i>	
1.3 Time period of content:	1.4.1 Progress: <input type="checkbox"/> Complete <input type="checkbox"/> In work <input type="checkbox"/> Planned
<i>"Ground condition" is used for primary data sources such as air photos, field collected data and remote sensing; "Publication date" is used for secondary sources of data</i>	
1.3.1 Currency of the data: <input type="checkbox"/> Ground Condition <input type="checkbox"/> Publication Date	
1.4.2 Maintenance and update frequency: <input type="checkbox"/> Continually <input type="checkbox"/> Daily <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Annually <input type="checkbox"/> Unknown <input type="checkbox"/> As Needed <input type="checkbox"/> Irregular <input type="checkbox"/> None Planned	

<p>1.5 Spatial extent of the data set: <i>Expressed by latitude and longitude values</i></p> <p>West Bounding Coordinate _____ or <input type="checkbox"/> <u><b>-88.25</b></u>  <i>-180.0 &lt;= West Bounding Coordinate &lt; 180.0 Indiana</i></p> <p>East Bounding Coordinate _____ or <input type="checkbox"/> <u><b>-84.56</b></u>  <i>-180.0 &lt;= East Bounding Coordinate &lt;= 180.0 Indiana</i></p> <p>North Bounding Coordinate _____ or <input type="checkbox"/> <u><b>41.92</b></u>  <i>-90.0 &lt;= North Bounding Coordinate &lt;= 90.0 Indiana</i></p> <p>South Bounding Coordinate _____ or <input type="checkbox"/> <u><b>37.59</b></u>  <i>-90.0 &lt;= South Bounding Coordinate &lt;= 90.0 Indiana</i></p>		<p>1.6.1.1 Theme keyword thesaurus:  <input type="checkbox"/> None or _____</p> <p>1.6.1.2 Theme keywords:          _____          _____          _____</p>																										
<p>Theme Keyword Thesaurus: ESRI Metadata Catalog</p>	<p><b>*To submit entries to the IndianaMap Data Clearinghouse, YOU MUST choose at least one of the following keywords:</b></p> <table border="0"> <tr> <td>biota</td> <td>earthcover</td> <td>location</td> </tr> <tr> <td>boundaries</td> <td>intelligence</td> <td>oceans</td> </tr> <tr> <td>climatology</td> <td>military</td> <td>planning</td> </tr> <tr> <td>meteorology</td> <td>inland waters</td> <td>cadastre</td> </tr> <tr> <td>atmosphere</td> <td>farming</td> <td>society</td> </tr> <tr> <td>economy</td> <td>geoscientific</td> <td>structure</td> </tr> <tr> <td>environment</td> <td>information</td> <td>transportation</td> </tr> <tr> <td>basemaps</td> <td>health</td> <td>utilities</td> </tr> <tr> <td>imagery</td> <td>communication</td> <td></td> </tr> </table>	biota	earthcover	location	boundaries	intelligence	oceans	climatology	military	planning	meteorology	inland waters	cadastre	atmosphere	farming	society	economy	geoscientific	structure	environment	information	transportation	basemaps	health	utilities	imagery	communication	
biota	earthcover	location																										
boundaries	intelligence	oceans																										
climatology	military	planning																										
meteorology	inland waters	cadastre																										
atmosphere	farming	society																										
economy	geoscientific	structure																										
environment	information	transportation																										
basemaps	health	utilities																										
imagery	communication																											
<p>Resource Description:</p>	<p><b>*To submit entries to the IndianaMap Data Clearinghouse, YOU MUST choose at least one of the following Resource Descriptions:</b></p> <table border="0"> <tr> <td>Live Data and Maps</td> <td>Other Documents</td> </tr> <tr> <td>Downloadable Data</td> <td>Applications</td> </tr> <tr> <td>Offline Data</td> <td>Geographic Services</td> </tr> <tr> <td>Static Map Images</td> <td>Clearinghouses</td> </tr> </table>	Live Data and Maps	Other Documents	Downloadable Data	Applications	Offline Data	Geographic Services	Static Map Images	Clearinghouses																			
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<p><i>Restrictions and legal prerequisites for accessing the data set. These include any access constraints applied to assure the protection of privacy or intellectual property, and any special restrictions or limitations on obtaining the data set.</i></p>																												
<p>1.7 Access Constraints: <input type="checkbox"/> None or _____</p>																												

<p>Restrictions and legal prerequisites for using the data set after access is granted. These include any access constraints applied to assure the protection of privacy or intellectual property, and any special restrictions or limitations on obtaining the data set.</p> <p>1.8 Use Constraints: <input type="checkbox"/> None or _____</p>			
<p>The denominator of the representative fraction on a map (for example, on a 1:24,000-scale map, the Source Scale Denominator is 24000)</p> <p>2.5.1.2 Source Scale: <input type="checkbox"/> Not Applicable <input type="checkbox"/> Unknown <input type="checkbox"/> 1:_____</p>			
<p>The estimate of the accuracy of the horizontal coordinate measurements expressed in (ground) meters</p> <p>2.4.1.2.1 Horizontal Positional Accuracy Value:</p> <p><input type="checkbox"/> Not Applicable <input type="checkbox"/> Unknown <input type="checkbox"/> _____</p>		<p>An estimate of the accuracy of the vertical coordinate measurements in the data set expressed in (ground) meters</p> <p>2.4.2.2.1 Vertical Positional Accuracy Value:</p> <p><input type="checkbox"/> Not Applicable <input type="checkbox"/> Unknown <input type="checkbox"/> _____</p>	
<p>4.1.4.1 Horizontal Datum Name:</p> <p><input type="checkbox"/> Not Applicable <input type="checkbox"/> Unknown</p> <p><input type="checkbox"/> North American Datum of 1927 (NAD27)</p> <p><input type="checkbox"/> North American Datum of 1983 (NAD83)</p>		<p>4.2.1.1 Altitude (vertical) Datum Name:</p> <p><input type="checkbox"/> Not Applicable <input type="checkbox"/> Unknown</p> <p><input type="checkbox"/> "National Geodetic Vertical Datum of 1929" (NGVD29)</p> <p><input type="checkbox"/> "North American Vertical Datum of 1988" (NAVD88)</p>	
<p>For maps, what map projection or grid coordinate system are you using?</p> <p>4.1.1.1 Map Projection Name:</p>			
<p>5.1.1.1 Entity Type: <input type="checkbox"/> Point <input type="checkbox"/> Line <input type="checkbox"/> Polygon <input type="checkbox"/> Raster <input type="checkbox"/> Route <input type="checkbox"/> Grid <input type="checkbox"/> Other _____</p>			
<p>Contact person name AND/OR Organization</p>		<p>Position (if applicable)</p>	
<p>6.1 Distributor:</p>			
<p>Street</p>		<p>City</p>	
<p>State</p>		<p>Zip code</p>	
<p>Phone</p>		<p>Fax (if applicable)</p>	
<p>E-mail (if applicable)</p>		<p></p>	

6.3 Distribution Liability: <input type="checkbox"/> None <i>or</i> _____	
<i>In what formats are the data available? The format version is important to the user (eg., ArcInfo v. 7.0.4 export). Note more information can be provided with more complete metadata.</i> 6.4.2.1.1 Digital Form -- Format Name:	<i>Are the data available for free or is there an associated cost?</i> 6.4.3 Fees: <input type="checkbox"/> None <i>or</i> _____
<i>The date that the metadata were created or last updated</i> 7.1 Metadata Date:	
<i>Contact person name AND/OR Organization</i> <span style="float: right;"><i>Position (if applicable)</i></span>	
7.4 Metadata Contact:	
<i>Street</i>	<i>City</i> <span style="margin-left: 100px;"><i>State</i></span> <span style="float: right;"><i>Zip code</i></span>
<i>Phone</i>	<i>Fax (if applicable)</i> <span style="float: right;"><i>E-mail (if applicable)</i></span>
7.5 Metadata Standard: INDIANA METADATA PROFILE / <b><u>FGDC Content Standard for Digital Geospatial Metadata</u></b>	7.6 Metadata Standard Version: <b><u>2.0</u></b>